

Priority	Reference	Action	By When	Action/Project Initiated By:	Responsible Group	Accountable officer	Consulted	Action RAGB R - not started A - issues G - on track B - completed	Key Performance Indicators - How we will measure progress	Progress Q3 (July - Sept) 2023	Progress (Oct - Dec) 2023
Priority 1 Localised provision	1.01	Further strengthen the governance arrangements in the relatively newly formed ICB to oversee the SEND and AP Action Plan. We need to ensure all stakeholders are accountable for the actions in the plan and that we have regular status reports on progress.	Sep-23	Self Evaluation	SEND Partnership Board / CYP and Families System Board	Gareth Robinson, Tracey Jones, Simon Wellman	Area Partnership	Issues	Governance arrangements in SEND and AP strategy approved after consultation. Ratified at Health and Wellbeing Board and then taken to ICB for approval. SEND system governance agreed by all partners	CYP, Family and SEND System Board has been stepped down. Gareth Robinson updating on the future meetings.	
	1.02	Develop and launch the Child Development Centre CDC advice line which will be accessible to children for whom there are concerns, and help in navigating the system and what's available	Nov-23	Self Evaluation	Physical Health ICB reporting to CYP & Families System Board	Alison Parkinson, SCHAT	STW ND Workstream	On track	Advice line up and running. Increase in use and parental confidence.	Communication and guidance to completed for children awaiting assessment for CDC. Only launched for those waiting not everyone.	
	1.03	Better understand demand and capacity for Speech and Language Therapy (SLT); develop a business case and confirm joint commissioning arrangements.	Nov-23	Commissioning	Physical Health ICB reporting to CYP & Families System Board	Brett Toro-Pearce, AD for Transformation & Commissioning, TBC Local Authority Commissioning Lead	STW SLCN Workstream	On track	Position statement on SLT commissioning to be shared with SEND Strategic Leads. Jointly developed business case for further funding to be taken to Integrated Delivery Committee and the SEND Partnership Board.	Demand for SLCN requests has reduced. New Commissioner in Post from the 2nd October to drive joint commissioning discussions	
	1.04	Collate, review and publish the Speech Language and Communication Needs (SLCN) support available.	Nov-23	Self Evaluation	SLCN Workstream	Alison Parkinson, SCHAT	Designated Social Care Officer Designated Clinical Officer PODS	On track	Support mapping will be published on the SEND Local Offer. Reported by age groups Increased parental confidence.	Ongoing	
	1.05	To develop framework guidance for support plans that focus on enabling families to arrange own services. This includes developing specialist provider frameworks and diversifying the current overnight respite offer.	Jul-23	Self Evaluation	Joint Commissioning Group	Joanne Broderick	Designated Social Care Officer	Completed	Positive feedback from Personal Budgets roadshow (virtual and physical) led by PODS	Market Place Event took place in July to encourage providers.	
	1.06	Better understand demand and capacity for Autism Spectrum Condition (ASC) and ADHD and develop a business case for additional staff. Deliver the 150 additional ASC Assessments across STW (non-recurrent funding), as part of the recovery plan.	Nov-23	Recovery Planning	Learning Disability and Autism Board	Brett Toro-Pearce, AD for Transformation & Commissioning	STW ND Workstream	On track	Business case to be taken through the process required up to Integrated Delivery Committee and the SEND Partnership Board.	Ongoing	
	1.07	Collate, review and publish details of all support currently available for children and young people with (or possibly with) ASD & ADHD - Ages 0-5, 5-18 and 18+	Sep-23	Self Evaluation	STW ND Workstream	Hilary McGlynn, NHS STW	Designated Social Care Officer Designated Clinical Officer PODS	Completed	Support mapping will be published on the SEND Local Offer. Reported by age groups Increased parental confidence.	Information on the Healthier Lifestyle webpage and on the Local offer. Gap in the 18+ information to be updated.	
	1.08	Implement the Mental Health Transformation programme 'CYP Mental Health Transformation Plan'	Nov-23	Self Evaluation	Mental Health ICB reporting to CYP & Families System Board	Brett Toro-Pearce, AD for Transformation & Commissioning	STW ND Workstream	Issues	Reduction in waiting lists for services CYP needs to be met at the right time by the right level of service.	Ongoing	
	1.09	We will increase the number of accredited SENCOs in all Early Years settings.	Sep-24	Self Evaluation	Early Years	Lisa Seymour	Early Years Settings	Completed	10% more SENCOs accredited	Completed - remove	
	1.10	Review the needs of children in specialist provision ready for Post 16 provision	Jun-23	Sufficiency Planning	16-25 Preparing for Adulthood	Vicki Abbott Natalie Bevan	PODS Education - Special Schools Post 16 Providers	On track	Paper presented to Director of Education and Skills	RAG rating has been completed. Looking into sufficiency requirement for 2024 - paper to be presented to Director of Education in Autumn Term.	
	1.11	Develop an employer forum to increase access to supported internships.	Mar-25	Self Evaluation	16-25 Preparing for Adulthood	Vicki Abbott Rachel Horth	PODS Post 16 Providers Adult Social Care Future Focus	on track	Increased number of supported internships	Ongoing	
	1.12	Provide a more in depth data dashboard to monitor and improve the amount of supported internships and the proportion of these that lead to permanent employment.	Dec-23	Self Evaluation	16-25 Preparing for Adulthood	Vicki Abbott Rachel Horth	PODS Post 16 Providers Adult Social Care Future Focus Business Support Service	On track	Published data dashboard.	Ongoing	
	1.13	Ensure we have a robust offer for post 16 to reduce the proportion of young people with SEND becoming NEET.	Mar-24	Self Evaluation	16-25 Preparing for Adulthood	Vicki Abbott Tara Foran	Future Focus PODS	On track	Decrease in number of young people who are NEET. Increase in the number of young people in employment, on apprenticeships, training programmes, supported internships and accessing education post 16.	Ongoing	
	1.14	Further develop the Short Breaks offer to target this at different tiers of need and to publicise this more widely.	Jun-23	Self Evaluation	Joint Commissioning Group	Jo Brodrick	Short Breaks Forum PODS	On track	Increase in providers. Increase in families accessing services. Positive feedback	Continual increase in amount of parent carers involved in forums.	
	1.15	Build on the successes of the Specialist Hub model to review how we commission localised specialist educational provision across the borough.	Ongoing	Sufficiency Planning	High Needs Review & Implementation	Natalie Bevan	PODS Education Settings - Special Schools (cross phase) Education Settings - Mainstream Schools (cross phase) Health Commissioners	On track	Increase in schools providing support through a Hub model. Positive feedback from children, young people and their families. An increase in children meeting their outcomes through the additional support provided.		
	1.16	Review commissioned Specialist Outreach support to schools and settings to ensure a positive impact for children and young people and to build resilience of mainstream schools to meet young people's needs	Oct-23	Sufficiency Planning	High Needs Review & Implementation	Sarah Court Natalie Bevan, STSA	PODS Education Settings - Special Schools (cross phase) Education Settings - Mainstream Schools (cross phase)	On track	Increase in schools & settings accessing Specialist Outreach Support. Case Studies demonstrating the impact on improving outcomes for children and young people. Increase in children and young people educated in their local mainstream school	Concerns over capacity of staffing for Autumn term 2023. Monitoring required.	
	1.17	Develop the SEND sufficiency strategy including SEMH hubs in mainstream schools / EY offer	Oct-23	Sufficiency Planning	High Needs Review & Implementation	Natalie Bevan Sarah Court	PODS Education Settings	On track	Investigate sufficiency focusing on specialist provision in the Telford area Finalised and agreed (after full external consultation) SEN Sufficiency strategy		

	1.18	Through co-production with parents and carers, we will update the online local offer to make it more accessible and helpful and easier to navigate. We will also continue to promote the local offer to parent carers particularly targeting those that have been harder to reach.	Ongoing	Self Evaluation	Local Offer & Communication	Marianne Everett	PODS IASS Shout Out Young Person's Group	On track	Refreshed local offer published, robust marketing to raise awareness. Increase in positive feedback from 'Mystery Customer' surveys. Increase in usage - monitored through website analytics.		
Priority 2 Early identification and help	2.01	Increase use of Inclusive Schools Forum (ISF) in secondary schools to access high needs funding to support early identification.	Ongoing	Self Evaluation	SEND in Mainstream	Sarah Court	Education Settings - All	On track	Regular minutes taken which evidence impact of resources, strategies and operating procedures on quality and effectiveness.	Paperwork reviewed and meetings with individual secondary schools to promote as limited referrals received	
	2.02	Deliver the Annual Health Check improvement plan and report into the LD and Autism programme.	Ongoing	Self Evaluation	Learning Disability and Autism Programme Board	Janet Gittins, Primary Care Partnership Manager	Lead GP for CYP	Issues	Uptake of LD Annual Health Check Identified prevalence of LD	Review required at the SEND Partnership Board in January 2024	
	2.03	Roll out of the Healthier Together Website with advice and guidance for the Neurodevelopmental population	Sep-23		SEND Partnership Board	Hilary McGlynn, NHS STW / Millar Bownass (DELETE Millar)	ND Workstream, LDA Programme Board	Completed	Website live, increased use of the pages.		
	2.04	Evaluate impact of 'Wellbeing for Education Return', and roll out learning to schools.	Ongoing	Self Evaluation	SEND in Mainstream	Jane Park & Meryl Newton	SDM SEND & Personalisation	On track	Evaluation report Case studies, number of young people accessing education Feedback from families, schools & settings	Feedback provided to Director, further case studies to be submitted and how this links with the new School attendance guidance.	
	2.05	Ensure all schools identify senior leader mental health lead and roll out appropriate training.	Sep-24	Self Evaluation	Mental Health ICB	Jane Park & Meryl Newton	SDM SEND & Personalisation	On track	Increase in the number of Senior Leaders in schools who are Mental Health Leads. Increase in Senior Leaders accessing training.	SEMH working group as part of the Best Start in Life Board reviewing the Mental Health support in the area.	
	2.06	SEND Provision Matrix - revisit this to ensure that "universal, targeted, and higher needs" provision is actually being received by children, young people and parent carers. Develop borough wide moderation tool to evaluate impact of SEN support in mainstream settings.	Ongoing	Sufficiency Planning	SEND in Mainstream	Saah Court / Laura Goodfellow / Meryl Newton	Education Settings	On track	Children and young people have their needs met earlier. School feedback that provision is improving. Positive feedback from children, young people and their families about the support they receive.		
	2.07	Review the health notification process into the Early Years Qualified Teacher's Team and improve timeliness to response.	Nov-23	Self Evaluation	Early Years	Lisa Seymour / Laura Goodfellow	Early Years Settings SCHT Designated Clinical Officer	Issues	Health Notifications received. Increase in effective service planning and commissioning.	Still some work to widen the understanding across all health services including hospitals. Further work required in Autumn 2023. Need to confirm internal processes o we understand what this means.	
	2.08	Measure impact of Autism Education Training to ensure practice is in place, secure and embedded across early Years, Schools and Post 16 settings	Nov-23	Self Evaluation	SEND in Mainstream	Jane Park & Meryl Newton	SDM SEND & Personalisation Education Settings - All STW ND Workstream	On track	Increase in schools accessing training, with 80% of all schools having an Autism Lead. All schools having an Autism Lead Increase in positive feedback from children, young people and their families on inclusivity in their school.	EP Assistants reviewing the AET training and sign up in the Autumn Term.	
	2.09	Evaluate the impact of the Autism in Schools Pilot - two schools in T&W	Sep-23	Self Evaluation	Autism in Schools Group	Jane Park & Meryl Newton/ Jayne Stevens	Education Settings - Mainstream Schools STW ND Workstream, LDA Programme Board	Issues	Positive feedback from Pilot Project.	Review of the work required and to bring to the board in January 2024	
	2.10	Evaluate the effectiveness of the Literacy Pathway in schools for those children with persistent learning difficulties using a pilot initially.	Apr-23	Self Evaluation	SEND in Mainstream	Sarah Court	Education Settings - All schools	Completed	Effective launch and sign up from schools. Improved attainment data.	New action required for the Literacy Pathway and impact now rolling out to all schools	
Priority 3 Participate in decisions	3.01	Parental and young people's feedback into our processes needs to be strengthened within the EHC quality assurance framework by implementing an opportunity for families to provide feedback at the end of a Moving Forward Meeting Tracking parental requests to changes on the EHC plan during a Moving Forward Meeting	Ongoing	Self Evaluation	EHC Pathway	Laura Goodfellow	PODS Local Offer & Communications Group EHCP Strategic QA Group	On track	PODS audit - >75% positive feedback from parent carers	Need to widen the reach. Calls made to parents on the point of requests and being evaluated. Strategic Audits to contact parents. Work on QR codes and feedback mechanisms for the EHC plan.	
	3.02	We will develop online feedback forms to share feedback on our processes and services and work with PODS and IASS to facilitate feedback through Social Media channels	Nov-23	Self Evaluation	EHC Pathway	Laura Goodfellow	PODS Local Offer & Communications Group	On track	PODS audit - >75% positive feedback from parent carers		
	3.03	DSCO to review the procedures regarding access to social care services and communication to be shared with families.	Jun-23	Self Evaluation	Short Breaks Forum	Darren Knibbs	Designated Social Care Officer	Issues	PODS audit - >75% positive feedback from parent carers	Letter due to be sent to parents and carers regarding Short breaks. JB to update at the SEND Board October.	
	3.04	Develop an Educated Other Than at School (EOTAS) policy.	May-24	Self Evaluation	EHC Pathway	Laura Goodfellow Vicki Abbott	PODS	Issues	Published pathway. Positive feedback from families.	No EOTAS policy created. Work with regional colleagues required. However to work with parents on requests in an individual basis.	
	3.05	Use feedback from Shout Out Young People's Forum to inform future developments in supporting all young people in preparing for the next steps.	Ongoing	Self Evaluation	Local Offer & Communication	Marianne Everett	SEND IASS	Issues	Increased sign up to the Shout Out Group. Regular updates and feedback to SEND Partnership Board. Published You said, We are doing information	Meeting arranged to look at the CYP voice across Telford and Shropshire as a area discussion. Feedback required at the SEND board in January 2024	
	3.06	We will hold more workshops to encourage a wider sign up to the Working Together Charter and encourage partners to complete a self-evaluation to drive forward improvements in co-production across Telford and Wrekin.	Dec-23	Self Evaluation	Local Offer & Communication	Marianne Everett	PODS Designated Social Care Officer Designated Clinical Officer DCO	On track	10% increase in sign ups each quarter Workshops well attended. Self-Evaluations Completed	Workshops to be arranged for the Autumn term.	
	3.07	We will increase the child, young person and parental voice to consider suitability of range of offers post 16.	Nov-23	Self Evaluation	16-25 Preparing for Adulthood	Vicki Abbott	PODS Shout Out Young Persons Group	Issues	Audit of parent carers views undertaken by PODS, >90% satisfaction required		
	3.08	We will strengthen our approach to parental feedback, considering how we are collecting the wider voice of parents, carers and families.	Mar-24	Area Inspection	Local Offer & Communication	Marianne Everett	PODS Parent Groups	On track	Termly engagement events for families, x3 per year . Development of a Parent Partnership Badge. Increased sign up to the Parent, Carer and Family Newsletter.		
	3.09	We will strengthen our approach to engagement with children and young people.	Marc h-24	Area Inspection	Local Offer & Communication	Marianne Everett	Shout Out Young Person's Forum Schools & Settings	On track	Creation of a new Young Person's Forum with engagement from schools, settings, existing groups. Young Person on the SEND Strategic Partnership Board		
	3.10	We will develop an Engagement Strategy detailing how we work with children, young people and their families to listen and learn from their voice and lived experience	Marc h-24	Area Inspection	Local Offer & Communication	Marianne Everett	PODS Young Person's Forum	On track	Publication: Engagement Strategy		

	3.11	We will refresh the Strategic Quality Assurance Framework, embedding Child, Young Person and Parental Feedback, with a focus on outcomes.	Mar-23	Self Evaluation	EHC Pathway	Laura Goodfellow	PODS Designated Social Care Officer Designated Clinical Officer EHCP Strategic QA Group	Completed	Refreshed Framework published.	New action required for the parent and young person feedback. Will work on discussions with the parents as part of the QA. To be in place for January 2024	
	3.12	Ensure EHC plan sign off is completed by the DCO and DSCO role and there are clear processes in place for this to happen.	Sep-23	Self Evaluation	EHC Pathway	Laura Goodfellow Vicki Abbott	Designated Social Care Officer Designated Clinical Officer	On track	100% sign off rate of all EHCPs - audited monthly December 2023	Not all EHC plans are signed off by Health and Social Care. Amended the timeline so that these are signed off at the end of the process.	
	3.13	Implement the use of "I" statements as best practice across the partnership, to capture the voice of children and young people.	Ongoing	Area Inspection	EHC Pathway	Laura Goodfellow Vicki Abbott	PODS Designated Social Care Officer Designated Clinical Officer EHCP Strategic QA Group	On track	Increased use of "I" statements capturing the child and young person's voice in EHCPs and young persons views.		
	3.14	Joint working between schools, settings and the Local Authority to ensure Annual Reviews are timely.	Ongoing	Self Evaluation	EHC Pathway	Laura Goodfellow	Designated Social Care Officer Designated Clinical Officer EHCP Strategic QA Group	On track	Increase in the correct professionals in attendance and reports provided within timeframe. Annual Review Workshops with Schools & Settings		
	3.15	Focus on the Timeliness and quality of Annual Reviews of EHC Plans, including transitions.	Ongoing	Self Evaluation	EHC Pathway	Laura Goodfellow	Designated Social Care Officer Designated Clinical Officer EHCP Strategic QA Group	On track	KPI's Annual Reviews Weekly Tracking Report showing: <10 Received outside 10 week timescale (Pre & Post 16) <50 Overdue Annual Reviews (Pre & Post 16) KPI Phase Transitions: 100% Finalised R/Yr2/Yr6 by 15 February 100% Yr11 Finalised by 31 March 80% Yr11 with a named setting Development of the Quality Assurance Framework to include Annual Reviews		
Priority 4 A system that makes sense	4.01	Develop parent friendly, clear and accessible criteria for access to CWD and Specialist Short Break provision.	Mar-23	Self Evaluation	Short Breaks Forum	Darren Knibbs	Designated Social Care Officer SDM Children's Safeguarding & Family Support	Completed	parents report they understand how to access short break provision		
	4.02	Further develop the local offer, including use of videos.	Ongoing	Local Offer Plan	Local Offer & Communication	Marianne Everett	PODS SEND IASS Shout Out Young People's Group	on track	Feedback from parents / carers, families and young people about the local offer is positive		
	4.03	Review and further develop the guidance available on the local offer to ensure it is more accessible to parent carers.	Ongoing	Local Offer Plan	Local Offer & Communication	Marianne Everett	PODS SEND IASS Shout Out Young People's Group	On track	Feedback from parents / carers, families and young people about the local offer is positive		
	4.04	Mental health service directory to be updated and made more accessible for families. A creative 'pathway' map to be published highlighting all the ways that families can access support. Promotion to settings and schools to encourage use of the Mental Health directory to signpost support for professionals, parents, carers and young people in their community.	Dec-23	Self Evaluation	Social, Emotional and Mental Health Mapping Group reporting to the Best Start in Life Board	Steph Wain/ Helen Onions	SDM SEND & Personalisation MPFT Designated Clinical Officer	On track	Directory updated		
	4.05	Further training for advice writers to ensure that outcomes are better embedded into EHC plans is required.	Ongoing	Self Evaluation	EHC Pathway	Laura Goodfellow	SDM SEND & Personalisation Principal Educational Psychologist Designated Clinical Officer Designated Social Care Officer EHCP Strategic QA Group	On track	Training provided - 90% attendance - 75% pass rate		
	4.06	All health partners to have a nominated SEND strategic lead (champion) across the partnership, to include Health providers as well as the ICB.	Dec-23	Self Evaluation	CYP and Families System Board	Jennifer Griffin, DCO	SCHT, MPT, SATH	On track	Named Strategic Leads for SEND in Place and involved in SEND partnership boards		
	4.07	Further develop the joint commissioning map across the ICS footprint.	Apr-24	Commissioning	CYP and Families System Board	Gareth Robinson / Simon Wellman	ICB Commission Representative, LA	On track	All parties to have an understanding of Commissioning arrangements. Effective partnership working between local authority and health commissioners.		
	4.08	Develop and publish further Animations and Videos on the SEND Local Offer. This will assist young people to gain a better understanding, raise their aspirations, understanding and independence. Work is underway on a video to explain Education Health and Care Plans, and positive stories from young people who discuss how their support has enabled them to reach their aspirations.	Ongoing	Local Offer Plan	Local Offer & Communication	Marianne Everett	Shout Out Young Person's Group School Councils/Parliaments SEND IASS PODS	On track	Video's including Animations and Interviews published on the Local Offer. Development of the young peoples section to include content written by young people.		
	4.09	Clear and published criteria and referral route for current ASD Diagnostic pathway in place for children aged 0-5 years	Jun-23	Self Evaluation	Shropshire Community Health NHS Trust	Alison Parkinson	STW ND Workstream	Completed	Pathway published. Increased parental and professional confidence making referrals.		
	4.10	Clear criteria and referral route for current ASD & ADHD diagnostic pathway in place - School age	Sep-23	Self Evaluation	Midlands Partnership NHS Foundation Trust	BeeU Strategic Lead	STW ND Workstream	Completed	Pathway published. Increased parental and professional confidence making referrals.		
	4.11	Clear criteria and referral route for current ASD & ADHD diagnostic pathway in place - 18+	Nov-23	Self Evaluation	Health providers for Adult Diagnostic Assessments	ICB Commissioner	STW ND Workstream	Completed	Pathway published. Increased parental and professional confidence making referrals.		
	4.12	ND Pathway: Coproduce changes to improve communication from the 5-18 diagnostic service to ensure its clear for families.	Sep-23	Self Evaluation	Midlands Partnership NHS Foundation Trust	BeeU Strategic Lead	STW ND Workstream	On track	Letters and communication agreed with partners. Decrease in queries and complaints. Increase in parental satisfaction.		
	4.13	Change the referral process into BeeU so that all referrals are considered at a multidisciplinary team meeting to enable holistic assessment and access to the full range of support available from BeeU.	Apr-23	Self Evaluation	Midlands Partnership NHS Foundation Trust	BeeU Strategic Lead	STW ND Workstream	Completed	Reported access to the right service at the right time.		

	4.14	Develop protocol in place for prioritising school age children and young people for ASD assessment based on factors such as whether their placement is at risk of breaking down	Apr-23	Self Evaluation	Midlands Partnership NHS Foundation Trust	BeeU Strategic Lead	STW ND Workstream NHS STW Quality Team	Completed	Evidence of CYP being prevented from going into crisis whilst waiting for a diagnostic assessment		
	4.15	Implement funding for additional resource in school age pathway to proactively contact families waiting for an Autism diagnosis to manage risk and prioritise.	Sep-23	Self Evaluation	Midlands Partnership NHS Foundation Trust	BeeU Strategic Lead	STW ND Workstream NHS STW Commissioners	Issues	Access to the diagnostic assessment services within 18 weeks. Reduction in waiting times.	Issues regarding staff recruitment in the service. LL to update at the SEND Board October	
	4.16	Complete an audit of cases waiting over 6 months for an ASD and/or ADHD assessment to assess the impact of waiting and review the effectiveness of approaches to manage risk.	Sep-23	Self Evaluation	NHS STW Quality Team	Raphael Chichera Senior Quality Lead Mental Health and LDA	STW ND Workstream NHS STW Commissioners	On track	Implementation of effective triage process to expedite diagnostic assessments where there is clinical evidence for prioritisation	Delayed due to staffing, audit needs to be rescheduled.	
	4.17	Create a specific area on the SEND Local Offer, coproduced with parents, carers and young people to provide advice, guidance and support for ASD.	Sep-23	Self Evaluation	STW ND Workstream	Jen Griffin Hilary McGlynn	PODS Local Offer & Communications Group	On track	Published page/area on the local offer website. Increased page hits, inclusion in Local Offer Annual Report.	Confirm the page is finalised on the Local offer linked to the ND pages.	
	4.18	Complete an audit of cases waiting over 6 months for speech language and communication assessment to assess the impact of waiting and review the effectiveness of approaches to manage risk.	Jul-23	Self Evaluation	SLCN Workstream	Alison Parkinson	NHS STW Quality Team	On track	Implementation of effective triage process to expedite diagnostic assessments where there is clinical evidence for prioritisation	Update required for the case Audits. To be discussed at the SEND Board October	
	4.19	Create a specific area on the SEND Local Offer, coproduced with parents, carers and young people to provide advice, guidance and support for speech language and communication needs	Aug-23	Self Evaluation	SLCN Workstream	Alison Parkinson	Designated Clinical Officer PODS Local Offer & Communications Group	On track	Published page/area on the local offer website. Increased page hits, inclusion in Local Offer Annual Report.	Confirm the page is finalised on the Local offer linked to the SALT pages	
	4.20	Implement closer working between the SEND service and the Attendance Team, under 'Working Together to Improve School Attendance' to ensure a focus on attendance for SEND students.	Ongoing	Self Evaluation	High Needs Review & Implementation	Natalie Bevan Liz Smith	PODS Attendance Team Statutory SEND Team	On track	Decrease in numbers of persistently absent and severely absent children and young people.	Strengthened work with Attendance and SEND team to join up attendance issues for individual children and school based issues.	
Priority 5 Data informed and intelligence rich	5.01	Evaluate the impact of the talk boost programme.	Sep-23	Self Evaluation	SLCN Workstream	ICB commissioning lead and LA representative	Shropcom Lead LSAT Schools Designated Clinical Officer NHS STW & LA Commissioners	On track	Reduction in specialist referrals into the SALT. Schools report confidence in supporting SALT	Overview to be provided to the board of the schools who have completed the training. Some schools are not using the online tracker, however data we have got is positive and good feedback from schools.	
	5.02	Development, funding and recruitment of short term recovery plans for the speech language and communication needs pathway.	Sep-23	Self Evaluation	Joint Commissioning Group	Alison Parkinson (DELETE) NHS STW & LA commissioners, ShropComm	DCO STW SLCN Workstream	Issues	Business case to be taken through the process required up to Integrated Delivery Committee and the SEND Partnership Board.		
	5.03	Develop a trajectory of future growth for the speech and language therapy to inform a business case for long term need.	Sep	Self Evaluation	Joint Commissioning Group	Alison Parkinson (DELETE) NHS STW & LA commissioners, ShropComm	DCO STW SLCN Workstream	Issues	Business case to be taken through the process required up to Integrated Delivery Committee and the SEND Partnership Board.		
	5.04	Development, funding and recruitment of short term recovery plans for the ND pathway.	Sep-23	Self Evaluation	LDA Programme Board	BeeU Strategic Lead, ShropComm, NHS STW Commissioner	STW ND Workstream	Issues	Business case to be taken through the process required up to Integrated Delivery Committee and the SEND Partnership Board.		
	5.05	Develop a trajectory of future growth for the ND diagnostic pathway to inform a business case for long term need.	Sep-23	Self Evaluation	LDA Programme Board	BeeU Strategic Lead, ShropComm, NHS STW Commissioner	STW ND Workstream	Issues	Business case to be taken through the process required up to Integrated Delivery Committee and the SEND Partnership Board.		
	5.06	ICS to recruit to an enhanced Learning Disability and Autism team structure	Sep-23	Self Evaluation	CYP and Families System Board	Brett Toro-Pearce	SEND Partnership Board	Completed	New team structure in place.	Clear Structure has been created. Needs to be shared with the SEND board.	
	5.07	Evaluate the impact of the RADY programme specifically for those young people on the SEND register	Oct-23	Self Evaluation	SEND in Mainstream	Elizabeth Smith / Natalie Bevan	Schools, school improvement, LSAT EPS	On track	a clear data set of impact measures across the schools		
	5.08	Develop a local area dashboard so that all data is in one place and updated on a regular basis. To ensure that health data specific to Telford & Wrekin is routinely reported.	Jul-23	Self Evaluation	CYP and Families System Board	ICB performance lead and LA representative	Designated Clinical Officer Joint Commissioning Group	Issues	Data dashboard created	Action will now lead into the work on the SEND Change Programme. Dashboards are being created by the DFE and shared by December with LA's and ICB's. Present at the January SEND Board.	
	5.09	Strengthen our voice of children's voice in the local area through the Shout Out Young Person's Panel.	Jul-23	Self Evaluation	Local Offer & Communication	Marianne Everett	PODS IASS Shout Out Young Person's Group	Issues	SOS panel refreshed with new recruits. 10% new recruits.	Key focus area with the communication group. This action is a duplicate	
	5.10	To develop a Telford and Wrekin Inclusion Framework for use as a whole school / setting self-evaluation tool.	Sep-24	Self Evaluation	SEND in Mainstream	Liz Smith / Natalie Bevan / Sarah Court	SDM SEND & Personalisation Education Settings - All	Not started	Inclusion Framework published and used by 75% of all schools	Using current SEND Review programme we are scoping a Telford review across SEND and School Improvement. Initial visit to shadowed by the School	
	5.11	Implement an overarching ICT system to streamline services and capture pupil level data, including live attendance data.	Mar-24	Self Evaluation	Business Systems Team	Laura Moore	Access Group Operational Leads (Education & Skills Directorate)	On track	ICT solution implemented		
	5.12	Review monitoring arrangements for pupil with SEND with focus on termly visits by attendance team under new statutory duties 'working together to improve attendance'.	Sep-23	Self Evaluation	SEND in Mainstream	Kay Burford	Schools School improvement	Completed	Attendance data for SEND pupils	Work completed with Cathy Hobbs and the SEND services to review internal procedures for a more joined up approach.	
	5.13	Publish a report on the impact of the JSNA and update on an annual basis.	Annually - March 2024	Commissioning	Joint Commissioning Group	LA representative and ICB representative	Commissioner Designated Social Care Officer Designated Clinical Officer Insight Team	On track	Annual update to JSNA		

	5.14	Increase engagement with Schools to embed SEND Self Reviews. The LSAT Team will be trained to provide SEND Reviews. Increase SEND Reviews for Early Years Settings.	Sep-24	Self Evaluation	SEND in Mainstream	Sarah Court	SDM SEND & Personalisation Education Settings - All	On track	A SEND review to have taken place or reviewed in every school / setting.		
	5.15	Exclusions Dashboard developed and shared with schools to support self monitoring.	Jul-23	Self Evaluation	Insight Team	Andy Cooke	SDM SEND & Personalisation	Completed	Analysis and use of data impacts on practice and results in a reduced exclusion rate		
	5.16	Implement Multi-Agency Audits, case tracking and reviews.	Mar h-24	Area Inspection	SDM SEND & Personalisation	Marianne Everett / Laura Goodfellow / Vicki Abbott / Jo Broderick / Jen Griffin	Designated Clinical Officer NHS STW Quality Team DSCO	On track	Develop a Multi-agency Audit Framework, Audit Tool and implement termly audits.		
Priority 6 Supportive alternative provision offer	6.01	Promote the use of Behaviour Intervention Plans to create a more uniform approach particularly where young people transition between schools.	Jul-23	Self Evaluation	Exclusion Reduction Team	Simon Wellman	SDM SEND & Personalisation	Issues	BIPs used in >75% of schools	Not yet used, need to extend the date.	
	6.02	Work with the relevant trust, regional schools commissioner and the DfE to improve outcomes at Kickstart.	Jul-24	Self Evaluation	Kickstart Governance Board	Simon Wellman	SDM SEND & Personalisation	On track	Evidence of improved KS 4 outcomes at Kickstart		
	6.03	All schools to use pre-exclusion hotline to ensure support for young people on the edge of suspensions.	Jul-23	Self Evaluation	Exclusion Reduction Team	Simon Wellman	SDM SEND & Personalisation	Completed	YP safer and happier in school with needs met and reduced suspensions	New action required to update the process.	
	6.04	Extend the offer at Key Stage 4, particularly for turnaround places. Working with the DfE to address accommodation and sponsorship issues at Kickstart Academy	Jul-24	Self Evaluation	Kickstart Governance Board	Simon Wellman	SDM SEND & Personalisation	On track	Improved accommodation for Kickstart Improved attainment for all learners		
	6.05	Further develop the directory of AP Providers across the borough for schools to access. Working with new providers to ensure they understand the requirements around legality and safeguarding to develop a wider offer.	Mar-24	Self Evaluation	Student Engagement Programme Management Committee	Simon Wellman	SDM SEND & Personalisation	Completed	New AP directory published		
	6.06	Stimulate the market where gaps in provision particularly for vocational opportunities.	Jul-24	Self Evaluation	Student Engagement Programme Management Committee	Simon Wellman	SDM SEND & Personalisation	On track	Market engagement activity undertaken		
	6.07	Work with the post 16 providers to strengthen the 14-19 offer for learners in AP	Mar-24	Self Evaluation	Student Engagement Programme Management Committee	Simon Wellman	SDM SEND & Personalisation	On track	YP safer and happier in school with needs met and reduced suspensions		
	6.08	Further develop the Short Breaks (Education) offer to target this at different tiers of need and to publicise this more widely.	Mar-24	Self Evaluation	Exclusion Reduction Team	Andy Cooke	SDM SEND & Personalisation	On track	YP safer by reduced repeat suspensions		
	6.09	Implement the Restorative Practice Pilot in 2 secondary schools (Mark Finnis)	Jul-23	Self Evaluation	Exclusion Reduction Team	Andy Cooke	SDM SEND & Personalisation	Completed	YP safer and happier in school with needs met and reduced suspensions		
	6.10	Implement the Relational Practice Pilot (LA led) in 2 secondary schools and 1 special school	Mar-24	Self Evaluation	Virtual School Governing Body	Andy Cooke	SDM SEND & Personalisation	On track	YP safer and happier in school with needs met and reduced suspensions		
	6.11	Publish updated exclusion guidance ('Rarely Exclusion') to appropriate interventions to reduce suspensions and exclusions to tie into the Belonging Strategy	Mar-23	Self Evaluation	Exclusion Reduction Team	Andy Cooke	SDM SEND & Personalisation	Completed	YP safer and happier in school with needs met and reduced suspensions		
	6.12	Evaluate the effectiveness of the AP Development Fund, with a view to roll out 2023-24.	Jul-23	Self Evaluation	Exclusion Reduction Team	Simon Wellman	SDM SEND & Personalisation	Completed	YP safer and happier in school with needs met and reduced suspensions		
	6.13	Evaluate the Arthog Outreach AP offer with a view to rolling out 2023-24	Jul-23	Self Evaluation	Outdoor Education Service Steering Group	Andy Cooke	SDM SEND & Personalisation	Completed	Young People are re-engaged back into full time school provision		
	6.14	Introduce Behaviour Intervention Plans into Governor Training for exclusion review.	Jul-23	Self Evaluation	Exclusion Reduction Team	Simon Wellman	SDM SEND & Personalisation	Not started	All Behaviour Governors given access to new training. 75% complete the training. 75% pass rate.		
Priority 7 Children and Young People feel valued and visible in their community	7.01	We will work with schools to develop a clear recovery plan to improve educational outcomes, through the work of our School Improvement partners, namely STSA and Academy Trusts. Schools need to demonstrate clear actions to support children and their schools to improve attainment levels.	Ongoing	Recovery Planning	SEND in Mainstream	Elizabeth Smith	SDM SEND & Personalisation STSA	On track	Schools will demonstrate clear actions to support children and their schools to improve levels in maths		
	7.02	Adult Social Care to develop a more robust transition pathway signposting, self-help and universal services.	Jun-22	Self Evaluation	16-25 Preparing for Adulthood	Amardeep Grewal / Natalie Bevan	Team Leader Autism and Learning Disability Team SEND PFA Team Lead	Completed	Adult Social Care Preparing for Adulthood policy and supporting practice tools published		
	7.03	LD Partnership Board to monitor the recent launch of the LD 5 year strategy for people with a Learning Disability identifies specific action planning to ensure leisure services are inclusive post 18.	Jan-24	Self Evaluation	LD Partnership Board	Amanda Benton	SDM SEND & Personalisation Team Leader Autism and Learning Disability Team SEND PFA Team Lead LDA Programme Board	On track	Young people 18+ report positive progress on inclusive post 18 leisure activities. Monitored through the LD partnership board - further questionnaire to adults known to ASC to be completed.	Need to confirm which LD board.	
	7.04	To conduct a feasibility study exploring the possibility of a purpose built respite facility.	Aug-23	Commissioning	Joint Commissioning Group	Jo Broderick / Sam Ives	SDM Children's Safeguarding and Family Support Designated Social Care Officer Designated Clinical Officer	Issues	New respite facility opened	Lakewood Court identified for children's respite with a view for it to be open in January 2024	
	7.05	Work with the community in a grant funded process to provide more support for children with additional needs.	Ongoing	Commissioning	Joint Commissioning Group	Jo Broderick / Sam Ives	SDM Children's Safeguarding and Family Support Designated Social Care Officer Designated Clinical Officer NHS STW Commissioners	On track	Parents and children report there is a variety of short breaks offer in the community	Relaunching the iCan2 offer and the grants are being reviewed to look at the preventative and targeted offer.	
	7.06	Increase the reach of the T&W Short Breaks Parents Forum.	Ongoing	Self Evaluation	Short Breaks Forum	Johanne Brodrick Beth Morgan	Short Breaks Forum PODS	On track	PODs report back positively regarding Short Breaks		

7.07	Develop the independent skills offer, aligned to the Adult Social Care offer which focuses on increasing independence, being part of a community and accessing employment. Identifying specific outcomes early preparing young people for adulthood in childhood.	Sep-23	Self Evaluation	16-25 Preparing for Adulthood	Amardeep Grewal / Natalie Bevan	Team Leader Autism and Learning Disability Team SEND PFA Team Lead	Issues	PODS report back positively regarding Independent Skills offer	In draft, ready to be published in October 2023	
7.08	Ensure that there is an effective process for integrating SEN support, EHCPs and YJS support using the St Giles Trust - Desist & Transform project for young people at risk of crime 1-1 mentoring support SOS+ knife crime & county lines awareness raising	Dec-23	Self Evaluation	EHC Pathway	Laura Goodfellow / Vicki Abbott	SEND Team Lead Youth Justice EHCP Strategic QA Group	Not started	Safeguarding procedures for youth at risk of offending reviewed with key input from Mercia Police.	Monthly meetings in place with QA lead, youth justice and PFA lead to look at individual cases. Sub group to be formed to look at wider involvement - eg. SALT Update required at the January SEND Board.	
7.09	Given the high prevalence of SEN amongst CIN and CLA, there is a need to ensure that there is an effective process for integrating SEN support, EHCPs and CIN and CLA plans.	Ongoing	Self Evaluation	EHC Pathway	Natalie Bevan / Marie Hatton / Michelle Salter / Emma Martin / Jo Broderick	SEND Team Lead EHCP Strategic QA Group	Issues	Parents agree there is a Tell it once approach and report the multi-agency working	Training for social care staff required and guidance to be delivered in the Autumn Term. Graduated approach workshops in place, however could this be mandatory for all social care colleagues.	