



APPLICATION FOR SUPPORT TOWARDS THE COSTS OF ATTENDING COLLEGE FOR SEPTEMBER 2022 - JULY 2023

All applications are treated as confidential, and income evidence will only be seen by Telford & Wrekin staff responsible for processing this application. We will copy any evidence given and store it in a secure place.

This form will be returned if you do not complete all sections (including parent and student signatures).

SECTION A – STUDENT DETAILS

First Name

Last Name

Date of Birth

Age at 31.08.2022

Home Address

Postcode

Course Title

First year

Second year

PARENT SIGNATURE (students aged 16-18 at 31.08.2022 ONLY) if living with parents/guardians. By signing this form, I (the parent) give my consent for the college to process my income details, for the purpose of this grant application.

Parent name

Parent contact number

Parent contact email address

Parent signature

SECTION B – STUDENT PERSONAL CIRCUMSTANCES

Please tick the statement that applies to you (the student):

- I live with my parents/guardians
- I live with my partner
- I live on my own
- I live in a shared house
- I live in a residential or temporary accommodation.

SECTION C – BANK DETAILS

All grants will be given in kind where possible, or paid into the student's bank account. Bank details MUST be in the student's name. We cannot pay into someone else's account unless there are exceptional circumstances.

Account Holder

Name of Bank

Sort Code

Account Number

SECTION D – VULNERABLE BURSARY

Please tick which statement applies to you (the student):

- I am aged between 16-18 at 31.08.22 and am classed as a 'Looked After' child by the Local Authority
- I am aged between 16-18 at 31.08/22, have been in care and am now classed as a 'Care Leaver'
- I am aged between 16-18 at 31.08.22 and claim Universal Credit or Income Support in my own name because:
 - I support myself financially
 - I have a child that lives with me, whom I support
- I am aged between 16-18 at 31.08.22 and claim BOTH Employment Support Allowance AND Disability Living Allowance or Personal Independence Payments in my own name
- I do not fall into any of the above categories (PLEASE MOVE TO SECTION E TO SUPPLY YOUR INCOME DETAILS).



If you have ticked any of the first four categories above, you may be entitled to the Vulnerable Bursary. You will need to supply the following evidence to support your claim. Please tick what you are submitting with this form:

- Written confirmation from the Local Authority of your 'Looked After' or 'In Care' status
- Income Support Awards letter showing payments after April 2022
- Last three Universal Credit statements showing how payments have been calculated (including any deductions made). We will also need to see a tenancy agreement or utility bill in your name.
- ESA and DLA or PIP Awards letters showing payments after April 2022.

PLEASE MOVE ON TO THE DECLARATION AND SIGNATURE AT THE END OF THIS FORM.

SECTION E – INCOME DETAILS

Evidence required:

- Universal Credit
Last three award statements showing how payments have been Calculated (including deductions made)
- Income Support
ALL pages of Awards letters showing payments after April 2022
- Employment Support Allowance
ALL pages of Awards letters showing payments after April 2022 (must Show what type e.g. Income Related).

SECTION F – TYPE OF SUPPORT

Please tick all applicable boxes to let us know what you need help with:

- Travel
 - Bus Train Taxi provided by Local Authority
 - Car/motorbike College bus
- Course expenses (if your course requires you to purchase items that are essential and unique to your course, please tick what you need help with)
 - Kit Uniform Text books
 - Materials (NOT general stationary/pens/paper etc.)
Description of materials

SECTION G – DECLARATION AND SIGNATURE

By signing this form I declare that:

- ◆ I understand that if I have submitted false evidence or fail to disclose any income which is relevant, the matter may be referred to the Department of Education or the Police.
- ◆ I understand that funds are operated on a first come/first served basis.
- ◆ I understand that even if I meet the eligibility criteria for help. I am not automatically entitled. I will be awarded support only if funds allow, and based on my financial need. This could mean that I may NOT receive an award.
- ◆ To comply with the Data Protection Act 2018, I (the student) give my consent to process my personal information including my bank details and household income, for the purpose of this grant application.

Student Name (please print)

Student Signature

Date

FOR OFFICE USE ONLY

Application refused

Awarded

- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> Bus pass | <input type="checkbox"/> Train/bus tickets | <input type="checkbox"/> Assisted transport |
| <input type="checkbox"/> Private taxi | <input type="checkbox"/> Petrol expenses | <input type="checkbox"/> Kit/uniform |
| <input type="checkbox"/> Books | <input type="checkbox"/> Materials | <input type="checkbox"/> Vulnerable bursary |

Comments

Grants signature

Date