**Evaluation of pilot Annual Review form and guidance**

How useful was the guidance document for the process of an Annual Review?

Not useful Very useful

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|  |  |  |  |  |  |  |  |  |  |

(*please tick*)

General comments about the guidance document (i.e. is there anything missing, is there too much?)

How useful was the guidance document for a ‘Live’ Annual Review?

Not clear Very clear

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|  |  |  |  |  |  |  |  |  |  |

(*please tick*)

General comments about the guidance for a ‘Live’ review (i.e. is there anything missing / could anything be sharper – more refined?)

How easy to use is the new template for a ‘Live’ / paper based review? Could anything be changed to make it easier to use?

Are you happy with the documents being split into ‘up to and including Year 8’ and ‘Year 9+’ or would you prefer just one document with all year groups in?

If you have piloted the ‘Live’ Annual review process, how easy did you find it to complete?

Not easy Very easy

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
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*(Please tick)*

Do you have any specific comments about completing a ‘Live’ review? (i.e. the time it took to complete, any ICT issues, did it help to ensure the EHC plan was updated appropriately?)

Did the parent/carer/child/young person give any views on the completion of a ‘Live ‘review? (i.e. did they prefer this type of review, did it help them to understand the changes that were being made and why?)

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How happy were parents/young people about the questions they were asked when completing their views?

Not clear Very clear

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| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
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*(Please tick)*

**Any other comments**

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