

Appendix 2

INCLUSIVE SCHOOL FORUM

Form B - AIF Funding Request

Request for additional inclusion funding (AIF) for a child / young person who has special educational needs (SEN).

All schools are required to fund the first £6000 to meet identified SEN.

Pupil, Parent/Carer and School details					
School: Name and Address			Email:		
		Tel:			
Name of child / young person:			UPN:		
Date of birth:	Click here to enter a date.	Year group:		Gender:	M / F
Parent/Carer Names	(Parent 1)		(Parent 2)		
Parent/Carer contact details	Address:				
	Email:				
	Tel:				
Date of request:	Click here to enter a date.				
School admission date:	Click here to enter a date.	Attendance % (last 12 months):			
When was the child first identified as having SEND?	Click here to enter a date.				
Primary Area of SEN:					
Ethnicity					
EAL					
Is child LAC?			Name of funding authority		
Is the child known to Early Help / Social Care?	Yes	<input type="checkbox"/>	If yes, please provide a brief description or attach copy of TAC		
	No	<input type="checkbox"/>			
Brief description of the special educational needs					

Application Details			
<p>What actions have you taken already to meet the needs of the child/young person?</p> <p>This should include a brief description of your graduated approach</p>			
<p>External agencies used</p> <p>You must provide a copy of any external reports received.</p>	Agency	Yes (tick)	Dates
	Learning Support Advisory Team	<input type="checkbox"/>	
	Educational Psychology	<input type="checkbox"/>	
	Behaviour Support Advisory Team	<input type="checkbox"/>	
	Speech and Language Therapy	<input type="checkbox"/>	
	Bee U Service	<input type="checkbox"/>	
	Physio or Occupational Therapy	<input type="checkbox"/>	
	Other (Please specify)	<input type="checkbox"/>	
<p>Please provide evidence of how you are using £6000 of your SEND notional funding to meet the child's needs</p>			
<p>Please describe what the school will use the AIF funding for (You must attach a costed provision map to show the additional proposed provision)</p>			
<p>How will impact/progress be monitored and evidenced?</p>			
<p>Are you requesting Outreach support in addition to AIF funding?</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>		
<p>Why do you feel Outreach is needed and what do you hope will be the impact?</p>			
<p>Review Date:</p>			

Parent /Carer Views	
Has the school informed you about why they are requesting support from the Inclusive School Forum?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you received a copy of the information guide for parent/carers about the Inclusive School Forum?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Please provide a description of your child now including their strengths and areas of difficulties.	
What do you think is working well at the moment?	
Is there anything else you would like to tell us about your family?	
Child/Young Person's views	
<u>Tell us about you:</u> What do others like about you? What do you enjoy doing? Which people are important to you? How do you like to relax? What is the best thing about school?	
Do you find some things difficult? What are they? What helps you? Who helps you?	

Setting declaration

- The contents of this referral have been shared with parents/carers
- All parts of this form have been completed in full

This form has been completed by:

Name:

Job Title:

Signed
(Head Teacher / Owner / Manager / Principal):

Date:

Signed
(SENCo):

Date:

Parental/carer consent

Please tick:

☐ I confirm that my child's educational setting has discussed this request with me and I have been fully informed in the decision to refer my child to the Inclusive School Forum.

☐ I have received a copy of all the information that the school will submit to the Inclusive School Forum

Signed:
(Parent/Carer)

Date:

Signed:
(Parent/Carer)

Date:

Please return this form electronically to inclusiveschoolforum@telford.gov.uk

Please note there is a requirement to complete a Costed Provision Map and an Inclusive School Provision Plan and submit it with this request.

You will always receive notification of the outcome of your request for AIF funding within 10 working days of attending panel.