

24/05/19

Dear parent or carer,

Ofsted and the Care Quality Commission are evaluating the way in which they inspect local area SEND. They would like to invite parents and carers to comment on their approach to inspection and how they could improve it.

Ofsted and the Care Quality Commission (CQC) will carry out a focus group with parents and carers from Telford and Wrekin local area on 5 June at Darby House, Lawn Central, Tf3 4JA. Inspectors will be there as researchers, collecting evidence from parents and carers on how effectively they inspect and report on:

- how local areas identify the needs of children and young people with SEND
- how local areas meet the needs of these children and young people so that their outcomes and chances of participating fully in society improve.

Please note that we are there to evaluate the effectiveness of our inspection practice and not to make comments on the local area or individual cases. **We will not be able to act upon any issues you raise as we are not inspecting the local area.**

We would however welcome comments from parents and carers on how we engage with you during inspection, what you feel about the inspection process and what impact it may have had on improving SEND services in the local area.

How can parents and carers contribute their views during this evaluation?

Parents and carers from Telford and Wrekin can engage with the evaluation process and contribute their views by:

1. attending an open session to feedback to inspectors. This will take place on 5 June at Darby House Lawn Central, Tf3 4JA (10-11am).
2. feeding your views to your local parent/carer forum (PODS) who will meet with the Ofsted/CQC evaluation team. Please contact PODS at info@podstelford.org or phone 01952 271532

During this evaluation, the inspectors will collect information about children and young people in the area. They will be looking at local area records, speaking to area officers and speaking to parents or carers. No names will be recorded, but some of

the information collected may be capable of identifying a particular child, young person or adult. Ofsted and CQC will use this information to prepare a report and for the purposes set out in their privacy notices. No information will be published that identifies any individual in the inspection report.

More information is available in the Ofsted and CQC privacy notices which can be found here:

<https://www.gov.uk/government/publications/ofsted-privacy-notice/social-care-ofsted-privacy-notice#local-area-send-inspections>

<http://www.cqc.org.uk/about-us/our-policies/privacy-statement>.

Ofsted's Data Protection Officer is the Director, Digital and Information who may be contacted at informationrequest@ofsted.gov.uk. CQC's Data Protection Officer is the Head of Governance and Legal Services who may be contacted at information.access@cqc.org.uk.

While we understand that many parents and carers may have views on their experience and we would like parents and carers to understand that we will not be able to follow up or comment upon individual cases. The evaluation team will consider all communication from parents as part of the evidence when evaluating their effectiveness in inspecting SEND arrangements within local areas.

Information on local area duties toward children and young people with SEND can be found on the Department for Education's website:

<https://www.gov.uk/government/publications/send-guide-for-parents-and-carers>.

Yours sincerely

Simon Mosley
Her Majesty's Inspector