

## Appendix 2

### INCLUSIVE SCHOOL FORUM

#### Form B - AIF Funding Request

### Request for additional inclusion funding (AIF) for a child / young person who has special educational needs (SEN).

All schools are required to fund the first £6000 to meet identified SEN.

Pupil, Parent/Carer and School details				
<b>School: Name and Address</b>		<b>Email:</b>		
		<b>Tel:</b>		
<b>Name of child / young person:</b>		<b>UPN:</b>		
<b>Date of birth:</b>		<b>Year group:</b>		<b>Gender:</b> M / F
<b>Parent/Carer Names</b>				
<b>Parent/Carer contact details</b>	<b>Address:</b>			
	<b>Email:</b>			
	<b>Tel:</b>			
<b>Date of request:</b>				
<b>School admission date:</b>		<b>Attendance % (last 12 months):</b>		
<b>When was the child first identified as having SEND?</b>				
<b>Ethnicity</b>				
<b>EAL</b>				
<b>Is child LAC?</b>		<b>Name of funding authority</b>		
<b>Is the child known to Early Help / Social Care?</b>	<b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/>	<b>If yes, please provide a brief description or attach copy of TAC</b>		
<b>Brief description of the special educational needs</b>				

## Application Details

What actions have you taken already to meet the needs of the child/young person?

This should include a brief description of your graduated approach

### External Agencies Used

Agency	Yes (tick)	Dates
Learning Support Advisory Team	<input type="checkbox"/>	
Educational Psychology	<input type="checkbox"/>	
Behaviour Support Advisory Team	<input type="checkbox"/>	
Speech and Language Therapy	<input type="checkbox"/>	
Be You Service	<input type="checkbox"/>	
Physio or Occupational Therapy	<input type="checkbox"/>	
Other (Please specify)	<input type="checkbox"/>	

Please provide evidence of how you are using £6000 of your SEND notional funding to meet the child's needs (You can attach a copy of the child's provision map)

Please specify the band being requested

BAND A £1000	BAND B £2000	BAND C £3000
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A pattern of significant modification of teaching styles and an individualised curriculum in some areas are required.	Requires extensive adult support and a highly adaptive environment.	Requires a highly adapted access to a highly individualised curriculum.

Please describe what the school will use the AIF funding for (You can attach a costed provision map to show the additional proposed provision)

How will impact/progress be monitored and evidenced?

Review Date:

## Parent /Carer Views

Has the school informed you about why they are requesting support from the Inclusive School Forum?

Yes

No

Have you received a copy of the information guide for parent/carers about the Inclusive School Forum?

Yes

No

Please provide a description of your child now including their strengths and areas of difficulties.

What do you think is working well at the moment?

Is there anything else you would like to tell us about your family?

## Child/Young Person's views

Tell us about you:

What do others like about you?

What do you enjoy doing?

Which people are important to you?

How do you like to relax?

What is the best thing about school?

Do you find some things difficult?

What are they?

What helps you?

Who helps you?

## Setting declaration

- The contents of this referral have been shared with parents/carers
- All parts of this form have been completed in full

This form has been completed by:

**Name:**

**Job Title:**

**Signed**  
**(Head Teacher / Owner / Manager / Principal):**

**Date:**

**Signed**  
**(SENCo):**

**Date:**

## Parental/carer consent

Please tick:

I confirm that my child's educational setting has discussed this request with me and I have been fully informed in the decision to refer my child to the Inclusive School Forum.

I have received a copy of all the information that the school will submit to the Inclusive School Forum

**Signed:**  
**(Parent/Carer)**

**Date:**

**Signed:**  
**(Parent/Carer)**

**Date:**

Please return this form electronically to [inclusiveschoolforum@telford.gov.uk](mailto:inclusiveschoolforum@telford.gov.uk)

**Please note there is no requirement to complete an Inclusive School Provision Plan with this request.**

**Once the forum has agreed AIF funding however you must then submit an Inclusive Provision Plan to release the funding allocated. Funding will be released from the date the Inclusive Provision Plan is received into [inclusiveschoolforum@telford.gov.uk](mailto:inclusiveschoolforum@telford.gov.uk)**

**You will always receive notification of the outcome of your request for AIF funding within 10 working days of attending panel.**