

Appendix 1
INCLUSIVE SCHOOL FORUM
 Form A – Advice / Guidance Request Form

Request for Advice / Guidance only

Pupil, Parent/Carer and School details				
School: Name and Address		Email:		
		Tel:		
Name of child / young person:		UPN:		
Date of birth:		Year group:		Gender: M / F
Parent/Carer Names				
Parent/Carer contact details	Address:			
	Email:			
	Tel:			
Date of request:				
School admission date:		Attendance % (last 12 months):		
When was the child first identified as having SEND?				
Ethnicity				
EAL				
Is child LAC?			Name of funding authority	
Is the child known to Early Help?	Yes <input type="checkbox"/> No <input type="checkbox"/>		If yes, please provide a brief description or attach copy of TAC	
Brief description of the special educational needs				

Application Details

Brief summary of why the request is being made

Parent Views

Has the school informed you about why they are requesting support from the Inclusive School Forum?

Yes

No

What do you think will help your child?

Setting declaration

- The contents of this referral have been shared with parents/carers
- All parts of this form have been completed in full

This form has been completed by:

Name:

Job Title:

Signed
(Head Teacher / Owner / Manager / Principal):

Date:

Signed
(SENCo):

Date:

Parental/carer consent

Please tick:

I confirm that my child's educational setting has discussed this request with me and I have been fully informed in the decision to refer my child to the Inclusive School Forum.

Signed:
(Parent/Carer)

Date:

Signed:
(Parent/Carer)

Date:

Please return this form electronically to inclusiveschoolforum@telford.gov.uk