SEND Action Plan June 2022

Priority	Reference	Delivery Objectives	Task and Finish Group	Lead	Group members	Success Measures	Monitoring and Evaluation	Timeframe	Position Statement January 2022
	1	To develop a new SEND strategy across the local area, with coproduction at the heart.	Aiming High Board	All partner agencies	POD's IASS, Education, Health and social care reps	To have a coproduced SEND strategy that everyone knows, agrees and contributes to. For parents, carers and young people to understand the meaning of the strategy through use of Scribble Inc. etc.	To have a strategy that will lead us from 2021 - 2024	Sep-22	Final changes to be made to the Working Together Charter, which w Executive Directors and PODS. Workshops to embed the Charter w arranged.
	1.1	To deliver high quality courses and an annual conference for SEND with a focus on key areas of need including ASD, SEMH and Speech and Language.	High Need review and implementation	Natalie Bevan / Claire Mcguiggan / Marianne Everett	SEND team leads	1a Outcomes at the end of each key stage for students identified with SEND will be above national averages for equivalent groups. 1i Reduced, permanent and fixed term exclusions for pupils with SEND.	Monthly tracking of courses provided by SEND services including numbers and evaluation feedback.	Oct-22	A SEND Conference for October 2022 is being arranged.
	1.2	To develop schools capacity to meet the needs of CYP with Autism who are at high risk of exclusion.	Workforce Development	Claire Mcguiggan / Michael Lane / LSAT Lead	BSAT. Primary & Secondary schools	80 % of whole schools trained in level 2 by December 2021. 80 % of schools with an identified autism lead. Schools not utilising EHW Pro advice- panel advising schools to ensure all staff trained level 2 and they have an autism lead. Collection of impact date on casework and whole school measures using AET tool Analysis of exclusion data for these schools. (This will require a joint strategic approach to autism across EPS, LSATs and BSATs.)	a) CYP with autism: () Roll out level 2 (Good Autism Practice) AET training to all Tetlord schools as whole school training to ensure all staff can meet needs of CYP with autism. Develop an impact measure using AET tool. (i) All schools will have an autism lead who has been trained on level 3 'Leading good autism practice' AET training. Offered as central training.	Jul-22	Target achieved 80%of schools trained in LGAP and have an Autisr Aurism Practice now being rolled out to all schools from Jan 22- Se measure has being developed and will be measuted over time.
	1.3	LSAT's to develop a model of SENCo and teacher support to build SEN capacity in schools. Including: • development of SEN review tool for regular use. • use of SEND matrix for planning school SEN development with SENCos. • offering support in identified areas for development e.g. improve perdagogi in classrooms, build school capacity for assessment and monitoring progress. • juild y assure interventions regularly. • pawlay assure interventions develop secondary school's capacity to response to intervention, develop secondary school's capacity to curriculum access for those with sever and persistent iteracy difficulties.	Workforce Development	Claire Mcguiggan / Michael Lane / LSAT Lead	Schools, Severn Teaching School (Nicola Davis)	All schools buying into the LSAT service undergo a yearly SEN self-review, and termly monitoring with LSAT support. All schools engage in yearly SEN planning with LSATs, and LSATs provide support in identified areas of development. All schools sign up to the iteracy pathway, establish protocols for assessment, progress measures. Receive LSAT training in intervention and all schools engage in a review of the pathway with their LSAT. LSAT work with secondary schools to develop capacity for supporting access to curriculum for CVP with severe and persistent literacy difficulties. (Quality interventions and assistive technology.)		твс	LSATs working on consultaion pilots in one school per LSAT. Task, being established to develop tools to move practice to support capa pathway devlopment progressing. Proposal to schools in May 22, ro
To ensure that every child and young person with SEND makes excellent progress, through access to blick guality	1.4	All schools and settings to self assess their SEND provision using the SEND Self Review tool.	High Need Review and Implementation	Natalie Bevan / Claire Mcguiggan	Schools, Severn Teaching School (Nicola Davis)	1a Outcomes at the end of each key stage for students identified with SEND will be above national averages for equivalent groups 1g parents express an improved level of confidence with provision for SEND in mainstream schools. 1e Individual school and setting OFSTED reports will recognise the good level of support for young people with SEND.	To use whole school SEND framework and provide training to schools in how to use. Best practice example guidance to be produced using local examples. Framework and training to be launch by end of Autumn Term 2018. Supportive monitoring visits to school to commence from Spring Term	Jul-22	
high quality provision.	1.6	To develop policy, process and pathways including quality assurance for children educated out of Borough.	r EHC Pathway	Laura Goodfellow/SC SDM	SEND Officers, SEND Team Lead, SEND Commissioner, SEND Project Lead	1a Outcomes at the end of each key stage for students identified with SEND will be above national averages for equivalent groups. 1b Progress made between key stages for students with SEND will be above national averages for equivalent groups. 1c Outcomes and progress for students identified with SEND will demonstrate tha they are closing the gap on their peers.	Data tracking for CYP who educated out of Borough or who are electively home educated. Robust joint working arrangements for annual reviews to include health and social are input. Attendance by SEND Officers at AR for OOB pupils, observations of pupils in schools by SEND Officers	Jun-21	As of Septembers information. Additionally, PFA Officers are now p they transition into yr 10 to ensure that they have consistent advice their EHCP's are accurate and up to date with appropriate outcome NOW TRACK ATTENDANCE WEEKLY FOR OCO? MEETINGS 3 TO MONITOR ALL YOUNG PEOPLE WITH AN EHCP. WORKING TO LOOK AT THE 4 KEY AREA'S OF THE PFA AND THE TIMEL
	1.7	To create a broader continuum of provision including KS1 provision, secondary hub provision in line with existing KS2 hubs.	High Need review and implementation	Natalie Bevan	Special School Head Teachers, School Organisation.	1h All children have a school placement with improved levels of attendance. 1F Provision across the graduated response is mapped, gaps identified and filled with all provision shared through the Local Offer.	Development of focus group including HTs and parents to see where provision is working elsewhere. Pilot provision in primary (ikely to be partnership model between mainstream and special. Proposals to develop 4 RBs initially primary and secondary in cognition and learning and social communication needs.	Sep-22	
	1.8	To investigate sufficency focusing on specialist provision in the Telford area.	High Need Review and Implementation	Natalie Bevan	Special School Head Teachers, School Organisation.				New Action added: January 2022
	1.9	To develop a common set of outcomes measures in a scorecard to determine effectiveness of High Needs provision in local area for young people with SEND linked into Quality assurance process.	EHC Pathway	Laura Goodfellow/SC SDM / Claire Mcguiggan	Laura Goodfellow, Vicki Abbot, Jane Cook	1.C Outcomes and progress for students identified with SEND will demonstrate that they are closing the gap on their peers. 3A The number of young people with SEND aged 16-25 engaged in education, employment and training will increase. 3C There is an increased uptake of college courses and apprenticeships for students with SEND aged 16-19.3a,c	Performance dashboards for overall performance shared at Aiming High, school level dashboards reviewed by SEND Leadership Team and used in annual categorisation processes. Monitoring of the effective use of ISF funding and Fair Share funds as well as EHC plans	Jan-22	Scorecard for schools now includes the ISF data. Next step is to inc amounts' Attainment Dashboards are complete and will be sent out in Februa in December/January each year.

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ch will be signed by er within services will be	Coproduction Charter is in the final stages, a Coproduction Sell Evaluation has been created to aid workshops. The SEND Self Evaluation is in draft to aid the development of the SEND Strategy.
	A SEND Conference for October 2022 is being arranged.
ttism lead. Training in Good September 22. Impact	
isk and finish aub grups paoity building: literacy ; roll out in SEptember 22.	
w picking up all YP when ice and support and that mes. WITH TKIS WE IS WITH ASC AND SEND ING GROUP CREATED IELINE.	
include 'notional budget ruary, they will be sent out	

Lead Group members Timeframe iority Reference Delivery Objectives Task and Finish Group Success Measures Monitoring and Evaluation Position Statement January 2022 lew look of the Local Offer is in progress, work is ongoing bef aunch in the Spring Term. Consultation on the new look has b nd feedback received at the Local Offer meetings. Further wo kreas of Specific Need' is underway. Currently waiting on Wel Parent carer & Children and young people communication and engagement and Local Offer group Realign the navigation of the local offer by focusing on how to support area's of need in collaboration with parental, child and young person Continued development on the "you said, we did" pages on the Local Offer in line with half termly mystery customer experience from parent, carers and young Mystery customer feedback from POD's parent carer forum. Feedback from POD's and IASS on a half termly basis. Local Offer Parent Workshops. 2.1 anne Everett PODS, YP forum Jun-21 feedback. rk on the Home Page. Positive feedback through 'you said, we did' information on the local offer and young people's feedback at Alming High. Development of a Young Persons Consultation Action Plan. Feedback and attendance at Young people's workshops. Project to work with RIP-Stars to develop/train young people to deliver sessions. e SOS Group have drafted a letter to School Councils and ne out in the SEND Newsletters to promote the group and To further develop the child and young person voice using the SOS Group, having a young person representative at Aiming High and create consultation routes to collect meaningful representation. Parent carer & Children and young engagement and Local Offer group have increased involvement from our young people and regular termly meeting 2.2 nne Everett IASS Sep-21 with the forum. e group is now back to face to face meetings at Hazeldin Goverment Guidance). 
 1g
 Parents report an increased level of confidence with provision for SEND in mainstream schools
 Confinual meetings with POD's parent carer forum and IASS. To have LA workshops, health workshops and parent workshops, parent newsletters sent to schools to share with parent carers of mose on SEN support and who have an EHCP

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 Provision across the graduated response is mapped, gaps identified and filled with all provision shared through the Local Offer
 Image: Configuration of the configur To hold regular opportunities for parental engagement, in collaboration with the parent carer form and other groups to ensure wide reach. To include workshops for parents focusing on SEN Support/SEN audit tool/SEND provision matrix/SEND Local Offer Parent carer & Children and young people communication and engagement and Local Offer group ne Comms meetings are well attended, by all reps. Using a newer feedback, feedback is shared in the SEND Parent Ca 2.3 anne Everett PODS, JASS Monthly To publish clear pathways showing how parents and young people access particular health and social care services. (For example continence services, health visiting, CHC assessment, meeting medical engagement and Local Offer group 1g Parents report an increased level of confidence with provision for SEND in Raised at the Local Offer Task & Finish Group to be picked up DCO, Alison Parkinson Public Health, PODS Parental feedback demonstrates that they have been provided with accurate and immely teedback. 2.4 rianne Everett vided updates to information for the Loca nation for specific Pathwavs. 1g Parents report an increased level of confidence with provision for SEND in mainstream schools 2a Parental feedback demonstrates that they have been provided with accurate and timely feedback To promote the Local Offer, including workshops, visits to school coffee mornings, SEND Drein esssion and SENCo Network Meetings and audit of doctor surgerie/scommunity spaces to check information is about the local offer is visible. Promotion through LA Social Media Twitter/Faceboak accounts and with PODs & LASs. Parent carer & Children and young people communication and engagement and Local Offer group al Media: Still waiting on Corporate Comms to set this up promotional material to be developed in line with the P 2.5 DCO, corporate co nne Everett To engage with children, young people and their milies to promote arly identification and support that 2A Parental feedback demonstrates that they have been provided with accurate and appropriate information in a timely manner. When the outcome of the EHC Panel is not to assess/issue a plan than then a consistent dispute resolution process is in place. The LA receive a reduction in mediation requests and Appeal Hearings. To review current mediation and appeal processes and create an effective dispute resolution pathway to reduce the amount of appeals in Telford. To support Moving Forward meets where the EHC Panel decision was a No to Assess/issue plan. Quickly resolves issues with p Laura Goodfellow, DCO, Claire Mcguiggan, SC SDM, Strengthening families, IASS Laura Goodfellow/SC SDM 2.6 FHC Pathway Jun-21 2A Parental feedback demonstrates that they have been provided with accurate and appropriate information in a timely manner. 2B Increased parental satisfaction in the assessment process is demonstrated by a reduced number of complaints and tribunals. his is an area of focus this year. Don't think the 'tell it once ap we would like it to be. Will be considering how we front load the rder for families to feel more part of it and support advice give To explore joint practice with other services to support the 'tell it once' culture and plan changes that will promote its use. i.e. early help Laura Goodfellow/SC SDM 2.7 EHC pathway Natalie Bevan, Laura Goodfellow, Settings representative, EYQT, Claire Mcguiggan, Health visitor, DCO. 2a, Parental feedback demonstrates that they have been provided with an accurate and appropriate information in a timely manner. Zc Earlier intervention strategies lead to a reduced number of EHCNA requests. 2D reduced demand for specialis school places. 4C surveys demonstrate an increased level of satisfaction when the SEND network meetings, online Forum and accessible on the local offer. To ensure transparency around processes and access to accurate information for transition into and out of services and education. i.e. Health visiting service, Early Help, SALT support, MDA process Lisa Seymour & Kate Jordan 2.8 Early Years Sep-21 For all partner agencies to know how to notify the LA of any CYP that may have an education need. For Early Years and SEND teams to effectively record notifications and be able to analyse them on a term by basis. Better identified access to funding. New reviewed 2 year checks designed leading to increased capacity and use. Data on 2 years checks collected and shared with partners to inform JSNA and commissioning. notifications still arriving from Shropshire Community d Midwives could extend this. Spread sheet as been in the second in the system \_\_\_\_\_YOTS devising a pro-Natalie Bevan, Laura Goodfellow, Settings representative, EYQT, Claire Mcguiggan, Heal visitor, DCO. To understand the commissioning requirements of children 0-5 and support the education sufficiency to meet need when the children become school age. Lisa Seymour & Kate Jordan ndividual school and setting Ofsted reports will recognise the good level of port for young people with SEND 2.9 Early Years Childs (and Parent/Carer) views and preferences being put first and clearly known by the settings and passed on through transitions to schools or other providers. Information and templates on how to create effective one page profiles 'passports' clearly provided on the Local Offer. Pathways to be identified on the Local Offer and parents, carers and professionals can find information easily. Parents and carers report that their child has a successful transition into primary education. Colleagues in Early Years feel listened to. Natalie Bevan, Laura Goodfellow, Settings representative, EYQT, Claire Mcguiggan, Health visitor, DCO. Develop a clear protocol for early years providers and parents and carers that outline the statutory duties in line with the Code of Practice as supports positive transition in education (Transition to school,: Nursery - Reception - Year One) 1h All children have a school placement with improved levels of attendance. 2D reduced demand for special school places. 4C surveys demonstrate an increase the level of satisfaction within the SEND processes. Lisa Seymour & Kate Jordan 2.10 Early Years Sep-21

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nd the scenes for the	Communication with internal Web Services to look at further support to move this forward. Further promotion and consultation will
en sent out in Newsletters	be over the Summer 2022, ready to baunch in September 2022.
k to develop a section for	Work 'behind the scenes' has been creating new look home pages for the sections, including Activities & Events, Early Years, PfA,
Services to complete initial	Transport.
NCo's, messages have	The Group has still been meeting regularly face to face. Further work on promotion is needed. The Group have suggested hosting a
ruit new group members.	workshop style event about Mental Health to interest new members and promote the work they do. They have also been working
use (this may change due	with Telford Youth Parliament to share feedback.
u Said, We Did approach to & Familiy Newsletter.	Comms meeting are still well attended by all Reps. The You Said, We Did approach is working well. A regular Parent Carer and Familin Newsletter is co produced and support provided to 'market' PODS and IASS activities and event. Coproduced Transition Workshop and SEND Review Workshops have been arranged.
or the Refresh when	Still awaiting information on pathways.
ffer and links to services.	Work is underway on a Pathway for Employment Opportunities (PfA)
chool Drop in's as they restart. -	Promotion at SEND Transition Events, Workshops, Invitation to PODS Picnic in the Park. New Local Offer Video has been produced by the Regional Local Offer Group, this is now available on the website and can be used in Social Media promotion.

ND Parent & Family Carer Newsletter - promoting sign up to parents, with partners. Investigating how we can share the link with all parents & family carers who we have contact with, adding link to emails/paperwork.

proach' is embedded how a assessment/request in rs to hear the information at	
d on the Local Offer. Online	
salth, further referrals from hed to identify areas of need t sheet to discuss early become elibgible for or	
g inclusion funding for the bsite.	

Task and Finish Group Lead Success Measures Position Statement January 2022 riority Reference elivery Objectives Group members Monitoring and Evaluation Timeframe To describe pathways, that are available on the local offer, out of the EHC process focusing on successful exits into employment, further study, supported internships, community involvement, independent Sue Marston, Tim Smart, Amardege Grewal, Sam Ives, POD's, DCO, Secondary head teachers Secondary head teacher Secondary Attendance at ILC is in place. With this we now track attendant with ASC and send to monitor all young people with an EHCP. look at the 4 key area's of the PfA and the timeline. PfA Lead / Amardeep Grewal 3.1 16-25 Preparation for Adulthood Jan-22 
 Statile Bevan/ Sue
 SA II EHCPs for children aged 14 and beyond reflect aspirations for future training or employment.

 Natalie Bevan/ Sue
 Schere is an increased uptake of college courses and apprenticeships for providers.
 LA to visit settings and create as is map of provision. Early discussions to be held regarding pathway for SEND young people in special schools. Potential pilot of new post 16 provision at a special school.
 To develop smooth progression to adulthood for all young people with SEND. To review the post 16 market for SEND focusing on increasing choice for post 16 learners with SEND. 3.2 High Need Review and Implementa Natalie Bevan Links to above with the pathways. Develop use of PFA outcomes from post 14 across all teams in SEN Support plans transition plans, psychological advice and EHC plans. EP development of assessment advice writing and pea for post 14/16/1 advices. EP joint working with SEND team to establish EP support for post 16 are not networking. EPS, SEND team, Secondary Schools and Post 16 providers Schools used peer in annual reviews from Yr. 9. Claire McGuiggan / PfA Lead All EP assessments and advices in line with the PfA Outcomes from Yr9. Schools are using PfA outcomes in annual reviews from YR 9 3.3 orkforce Development May-22 annual reviews. Review 16-25 EHC template focusing on PFA outcomes. To produce a set of outcome statements – published & branded using "I" statements that are used by all services to measure impact on children and young people in VP strategy) POD's / Marianne Everet / Natalie Bevan / Social Care SDM The outcome statements will be co-produced as part of the cr Strategy. This work has been delayed by Covid aligned to the strategy for another year. 4.1 Vicki Pike/Sam Ives Joint Commissioning 
 Shropcom / MPFT /
 4b Data reports are available monthly and demonstrate progress against key success measures. Complete list of contracts - value, lead commissioner and end date. All health providers are able to identify children known to their services who have SEND (OFSTED)
 Dashboard to include information about 'how many/timescales and the difference that many have SEND (OFSTED)

 Public Health
 Dashboard to be added to existing Aming High dashboard.
 To create a contract monitoring framework/dashboard across health providers to include KPIs relating to SEND and customer satisfaction. Knowing our population, feedback, data and performance. The dashboard for health SEND services Adashboard is being developed. All current data items have is being put in place, led by respective performance leads in the lata. There will be supporting analsysis of the data to ensure 4.2 Vicki Pike/Sam Ives oint Commissioning vidence. To ensure that the role and responsibilities of the DCO are clear and performance management process is in place to monitor impact and effectiveness of role. Annual report to give update on role, activity and recommendations going forward To receive an annual report based on best practice from other areas. Ineed of improvement 4.3 Vicki Pike/Sam Ives t annual report scheduled - completed DCO oint Commissioning To have an agreed tripartile funding model for CYP, including the development of any required panels or boards. Single panel and funding arrangements however no decision has been made as to how these come together to create a joint panel. Clear mapping of meeting and processes for CYP with SEND to access funding. As is' arrangement to be mapped including internal audits within LA and CCG processes. To be' to be coproduced based on best practice models from other areas. 4.4 Vicki Pike/Sam Ives lo change lie Bevan / Social Fo create robus governance structures and effective rtnership acros y agencies tha insure services eet the needs o shildren young eople and their families. Care SDM / DCO 
 Vicki Pike / Sam Wells / Simon Wellman / PODS /
 4c Surveys demonstrates an increased level of satisfaction with the SEND
 IASS tender process to be jointly delivered. Review of speech and language contracts between LA and health and new service specifications to be developed focusing on 0-25, capacity building and statutory tribunal activity.
 change, with addiitonal opportunity to link to the Moorhous way development not progressed - sleep, ontinence. Son vidence need and investment - Artid. SALT pathway now separated into the various pathways? ASD hub and pathw work from Sarah court about training frr to schools. To use the commissioning cycle to identify and undertake joint commissioning arrangements focusing on the ASD pathway. Positive behaviour support, SALT fice & Tourette's, toileting and sleep pathways ensuring coproduction with parents/carers. 4.5 icki Pike/Sam Ives Jan-22 Laura Goodfellow, Natalie Bevan, Claire McGuiggan, Jane Cook, DCO, Social Care team lead. Quarterly strategic QA process plus internal proses for both plan writers and advice givers. Learning conversations to be held following QA audits. Strategic group to focus on provision of training so that all understand what a good plan looks like. Weekly QA meetings using the QA too to address any inequality between the plan writers and advice givers. To improve the quality of Education, Health and Care Plans through a rigorous QA process that involves representation from key partners, learning from feedback and planning training opportunities around what constitutes a good plan. Laura Goodfellow/SC SDM 4.6 4E There is demonstrable progress in the quality of EHC plans published. v DCO in place we will be able to QA more parts of the plan v being used for all plans. EHC Pathway mly updates 4B Data reports are available monthly and demonstrate progress against key success measures. 40 There is an increase in the proportion of EHCPs published within statutory timescales. 4E There is demonstrable progress in the quality of EHC plans published. New QIO is due to start in March 2022. They will work with F dashboards and be part of Officers performance meeting to o To ensure all annual reviews are processed by the LA within statutory time limits and to reduce the number of overdue annual reviews Laura Goodfellow/SC Jane Cook, Laura SDM Goodfellow Data Dashboards presented at Aiming High. Aiming High to challenge over performance. 4.7 EHC pathway eting to c ormance 

 DCO, Laura Goodfellow,
 1b Progress made between key stages for students with SEND will be above national averages for equivalent groups.
 Robust joint working arrangements for annual reviews to include health and social care input. Dashboard to be presented to Aiming High. Increased involvement of they are closing the gap on their peers.

To develop the pathways and processes and QA process for Annual Reviews to incorporate robust joint working arrangements to include Health and Social Care input. Laura Goodfellow/SC SDM 4.8 EHC Pathway No change - A focus for 2022.

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ce weekly for ooc? Meetings Working group created to	
suring PIA outcomes are in	
ation of the new SEND decision to retain the current	
een identified and a process e LA and CCG to collate the actions are informed by data	
e mapping work. Some e evidence of not using data at high risk. Should this line ay complete. NEED to add in	
pacity from health/SC. With s. The internal QA tool is	
oject lead to produce quality allenge data and	